TB REACH Wave 10
Frequently Asked Questions

Innovations in Integrated Service Delivery and
Tuberculosis Preventive Treatment Expansion
to Strengthen Health Systems

Logistics

1. I cannot find the application form to fill out. / Do I need to submit my application online? / Can we submit our application in Word format?
   - The online application can be found at:
     https://stoptb.org/global/awards/tbreach/w10/default_S1.asp
   - All applications must be submitted via the online application systems.
   - Applications submitted via email, Word, PDF, or in hard copy will **NOT** be accepted or reviewed

2. Can I submit proposals in other languages?
   Yes. You may submit your proposal in the following official UN languages – English, French, Chinese and Russian.

3. Are the supporting documents in another language?
   The supporting documents will be translated into French, Chinese and Russian and will be uploaded in the application website by mid-April 2022.

4. I can only access section 1-3.
   You must complete all required questions and submit all required documents in sections 1-3 in order to proceed to subsequent sections. If section 1, 2, and/or 3 are marked as incomplete, please return to the sections and answer all questions and/or upload all required documents. This will allow you access to the remainder of the application.

5. I cannot access all of the questions that were originally in sections 4 and 5.
   The questions that you see on the online application form are dependent on how you answer *3.3 Project Focus Area*. Please complete sections 1 to 3 before moving on to later sections of the application.

6. I have already started filling out my application but I have decided to change my Focus Area.
   If you have already started filling out you application after selecting your Project Focus Area and have then decided to change your focus area, please start a new application and select a the new Focus Area before proceeding to and saving section 4.

7. I have answered all the questions, but a section's status still shows as "incomplete"
   Please double check that you have answered all questions and uploaded all required documents and that your responses were successfully saved. If there is not a response for each question, the section will be marked as incomplete.

8. Do we need to submit a letter of support (LOS) from the NTP and other partners?

Please note that the LOS is not required for Stage 1. Stage 2 applicants will be required to submit a LOS. However, considering the possible delays due to the COVID-19 situation, we encourage applicants to initiate the process of obtaining the LOS at the early stage of the application process.

Eligibility

9. Can my organization apply for multiple TB REACH grants in the same country?

Your organization can submit multiple applications in the same country. However, TB REACH can only award one project per organization per country.

10. Can a governmental organization submit an application?

For this Wave of funding, only non-governmental organizations can be primary recipients on the grant. We highly encourage that relevant government organizations be included as sub-recipients on grant where applicable.

11. Can an international organization submit an application?

Yes, but local organizations will be preferred. If international, the organization must demonstrate capacity for service delivery at the local level.

12. I'd like to submit a multi-country proposal. Is this possible?

No, there will be no multi-country projects in Wave 10.

13. I need support to build a laboratory and office center. Can I apply for TB REACH funds?

TB REACH funds cannot be used to build new facilities or to extensively renovate existing ones. TB REACH funds can be used to procure new equipment and to make minor modifications to facilities, so they are able to accommodate the new equipment (e.g., installing an AC to ensure a GeneXpert functions well).

14. We are 5 community-based organizations in country X. Can we apply for one grant together?

Yes, it is possible to submit a proposal together, instead of 5 separate ones. TB REACH requires one applicant serve as the Primary Recipient which, if awarded, is responsible for grant signing and managing the funds. The other partnering community-based organizations can be sub-recipients of the funds.

Primary Recipient & Partnering Organizations

15. Can an organization be a partner on several different grant applications and not be the primary applicant?

Yes.

16. Do partners submit their financial audit?

No, only the lead organization is required to submit a financial audit. The lead organization will be responsible for any partners.

Budget

17. Is there a minimum amount needed for the budget request?

No, there is no minimum amount for the budget request. There is a maximum amount allowed depending on the annual turnover of the lead applicants. The total requested amount must not exceed 5 times of the latest annual turnover as documented in audited statements.

18. Can an organization submit a budget in local currency?

No, the grant agreement between the organization and TB REACH is signed in United States Dollar (USD). As such, applicants are requested to submit their budget in USD, using relevant forex rate.

19. How does TB REACH define field workers which are not subject to the human resource budget limit?

As a general rule, anyone who is providing direct patient care or working in a laboratory can be considered a field worker. Avoid including any high-salaried staff who may be based internationally or sitting in an office – this should be included under HR costs.

20. Under which cost category should consultants and sub-awards be included?

Consultancies and technical assistance should fall under the human resources budget category. The placement of sub-awards is more flexible and will depend on the purpose of the sub-award. Please note that the total project direct support costs, including for sub-awards, may not exceed 12% of the overall budget. A primary recipient is not allowed to take 12% direct support costs of the funds they receive, and then a sub-recipient take 12% again.

21. Which project plans and/or activities should fall under direct support costs?

Direct support costs include any indirect expenses that are not related to direct labour, direct material, activities, etc. TB REACH grantees will be required to provide a certified audit report at the end of their grant period, which is one of the deliverables for the final grant payment. Prospective grantees should budget this cost under direct program support

22. Which activities should fall under procurement of non-medical costs?

Procurement of non-medical costs include any expenses that are not related to medical equipment such as computers, mobile phones, motorcycles, etc. These expenses should not be allocated under "activities" or "IT/Communication" costs.

23. Under which budget line shall an organization provision for the audit costs?

The audit costs should be allocated under "Direct Program support" costs.

24. For integrated service delivery projects (ISD) can TB REACH funds be used for to diagnose non-TB comorbidities?

Applicants submitting proposals under the ISD focus area, should ensure that detection, treatment, and care for non-TB morbidities are covered, preferably by linking to existing services and health systems or through in kind or partner support.

Other

25. What does TB REACH think I should apply for? / Is approach XYZ a good area to work on for this grant?

TB REACH does not believe in top-down approaches. We leave deciding the best approach for your settings to you.