

29th Stop TB Partnership Coordinating Board Meeting Berlin, Germany

PRACTICAL INFORMATION SHEET

REGISTRATION

The Federal Ministry of Health of Germany is co-hosting the 29th Stop TB Partnership Coordinating Board meeting.

Please confirm your participation at the 29th Stop TB Partnership Coordinating Board meeting by sending an email to boardaffairs@stoptb.org as soon as possible.

Please ensure that the Stop TB Partnership Secretariat is aware of your arrival and departure details, as well as your hotel accommodation arrangements and notify the Secretariat of any changes to your details as soon as they are known.

SUMMARY OF EVENTS

Tuesday, 16 May 2017

Hotel de Rome, Berlin

09.00-12.30	<i>Meeting of the board members from the Developing Country NGOs, Developed Country NGO and TB-affected Communities with members of the boards of multi-lateral health organizations</i>
12.30-13.30	Lunch
13.30-16.30	Board pre-briefings
16.45-19.30	Visit to historical TB sites in Berlin

Wednesday, 17 May 2017

Hotel de Rome, Berlin

08.00	Welcome Breakfast
08.30	Registration
09.00-17.30	29th Coordinating Board meeting

Thursday, 18 May 2017

Hotel de Rome, Berlin

08.00-08.30	Welcome Breakfast
08.30-17.30	29th Coordinating Board meeting
15.00-17.00	High Level Ministerial Panel

Auditorium Friedrichstraße, Friedrichstraße 180

17.45-20.30	Reception & Dinner organized by DSW, Friends of the Global Fund, MSF and Stop TB
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MEETING VENUE

Rocco Forte Hotel de Rome, Berlin

Behrenstraße 37

Berlin 10117

Germany

Tel: +49 30 4606090

<https://www.roccofortehotels.com/hotels-and-resorts/hotel-de-rome/>

HOTEL ACCOMMODATION

The **Hotel de Rome** is a 19th century bank that was recently converted into a unique hotel, and is one of the very few places in Berlin that offers a rooftop bar terrace. It is the second best hotel in Berlin and we are pleased to announce that we received a great discount on the room rate.

A block booking for participants of the 29th Stop TB Partnership Coordinating Board meeting has been made at the **Hotel de Rome** for accommodation from Monday, 15 May 2017 – Friday, 19 May 2017.

The negotiated rate at the Hotel de Rome is: € 220 including taxes and fees, excluding breakfast.

Note: Breakfast will be offered to participants on 17 & 18 May from 7.30 am next to the main meeting room.

To benefit from the negotiated rate block booking, kindly make a room reservation by email to the hotel by **Sunday, 30 April 2017**.

Please send the email to reservations.derome@roccofortehotels.com and include the following:

1. Date of arrival and departure
2. Credit card details (name, number, expiration date)
3. Keep your confirmation email from the hotel

Please note reservations will be on a first-come first served basis. **The hotel does not guarantee the negotiated rate after the end of April deadline.**

BERLIN AND GETTING AROUND

Transportation from the two international airports:

Tegel Airport

Taxis at Tegel Airport can be found in Terminal A at Gates 6–9 and outside Terminal C and E.

Taxi fare to the Hotel de Rome is approximately 25 €.

Schönefeld Airport

Taxis at Schönefeld Airport are found outside Terminal A.

Taxi fare to the Hotel de Rome is approximately 50 €.

The neighborhood:

Buzzing with the energy of a city reborn, Berlin is a European capital like no other. The venue for the meeting is located in the historic district of Mitte. Within walking distance are the Friedrichstrasse and the Gendarmenmarkt, and a few minutes on the [U-Bahn](#) train will take you to historical landmarks such as the Brandenburg Gate, Museum Island, Alexanderplatz and the Reichstag.

VISA

Participants are encouraged to obtain a Schengen visa as soon as possible from the respective embassy/consulate of Germany in their country.

For visa support please contact: boardaffairs@stoptb.org

HOW TO REACH US

Jenniffer Dietrich mobile nr: +41 79 598 6687 email: jennifferd@stoptb.org

Catie Rosado mobile nr: +41 79 218 9800 email: catier@stoptb.org

SAFETY

Berlin is generally very safe. However, occasional pick-pocketing and petty crime occurs, especially in tourist spots. Attention should be paid to luggage and documents when travelling, during the night and in busy places (such as railway stations). Do not leave valuables unattended.

Emergency numbers:

Police: +49 30 110

Fire and ambulance: +49 30 112

Emergency doctor service: +49 30 31 0031

CURRENCY

The Euro (€) is used in Germany. Credit cards are accepted in many parts; most banks have ATMs.

COMMUNICATION

The telephone country code for Germany is +49. The area code for Berlin is (0)30.

POWER

Germany uses 220v/60HZ. Participants are encouraged to bring an adaptor for personal use.

DOCUMENTS

The 29th Stop TB Partnership Coordinating Board will be a **paperless meeting**. All documents will be made available online and participants will be provided with a USB key containing all documents.

Printing may be requested in advance at boardaffairs@stoptb.org
