



Doc: 25- 0.1
Seattle, USA

Dear Colleagues and Friends,

Welcome to Seattle!

I am delighted that you are able to join us in Seattle for the 25th Stop TB Partnership Coordinating Board Retreat and Meeting. I hope that your flight and arrival in Seattle went smoothly. I look forward to a successful and focused meeting over the next two days.

The next few days will be very busy but also exciting as we will have important discussions and we will take important decisions. We will begin on the 14th of July with board pre-briefings followed by a retreat. The pre-briefing is open to all those attending the board and the retreat is for Coordinating Board members and alternates only. We will continue with the 25th Coordinating Board meeting on the 15th July.

This letter contains practical information to help make your stay more enjoyable and our meetings more productive. Please do not hesitate to get in touch with Secretariat staff (contacts at the end of this document) if you need assistance.

Stop TB Partnership Coordinating Board Meeting venue:

The meeting will be hosted by the **Bill and Melinda Gates Foundation, 500 5th Avenue North, Seattle, WA, 98109, USA**

Stop TB Partnership Coordinating Board Retreat and Pre-briefing schedule

Monday, 14 July 2014 – Conference Center

09.00	Pre-briefings (open to all)	<i>Room Lake Union</i>
12.15	Lunch	
13.00	Board retreat on Hosting (Board and alternates)	<i>Room Lake Union</i>
18.00	Executive Committee meeting	

An evening reception hosted by the Bill and Melinda Gates Foundation will take place at Ray's Boathouse, 6049 Seaview Avenue NW, Seattle.

Shuttles to Ray's Boathouse will depart:

- 6.45 pm from the Four Points by Sheraton
- 7.05pm from The Maxwell
- 7.10pm from EMP turnaround (across the street from Foundation) for Ray's Boathouse

Return shuttles will depart at **9.40pm** from Ray's Boathouse to the Four Points by Sheraton and The Maxwell.

Stop TB Partnership Coordinating Board Meeting Schedule:

Registration for the Coordinating Board meeting will be open from 08:00 AM on Monday, 14th July, in the conference center.

Tuesday, 15 July 2014 – Conference Center

- 09.00 Opening Coordinating Board Meeting – *Room Whidbey Camano*
- 12.30 Lunch
- 13.30 Coordinating Board Meeting – *Room Whidbey Camano*
- 18.00 Coordinating Board Meeting closes

With my warmest regards,



Dr. Lucica Ditiu, Executive Secretary

If you need assistance during your stay, the following Stop TB Partnership staff will be available to help:

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