

MEETING VENUE

BERJAYA TIMES SQUARE HOTEL, KUALA LUMPUR
NO. 1, JALAN IMBI
55100 KUALA LUMPUR
MALAYSIA

DATE Sunday 18 November 2012 to Monday 19 November 2012

Hours: 8:30 – 18:30

REGISTRATION

Please register your participation at the 22nd Stop TB Partnership Coordinating Board meeting by completing the Registration Form and returning it to Uzma H. Noon (noonu@who.int), fax no.: +41 22 791 4886.

Please ensure that the Stop TB Partnership Secretariat is aware of your arrival and departure details, as well as your hotel accommodation arrangements and notify the secretariat of any changes to your details as soon as they are known.

VISA REQUIREMENTS

We encourage participants to please obtain a visa from the respective Malaysian embassy/consulate office in your locality as soon as possible.

HOTEL ACCOMMODATION

Please note that a block reservation for 50 rooms for participants of the 22nd Stop TB Partnership Coordinating Board meeting has been made at the:

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55100 KUALA LUMPUR
MALAYSIA

Reservations will be responded to on a first-come first served basis.

The negotiated rate is approx USD110.00.

In order to benefit from this block-booking, kindly confirm the reservation directly with the hotel on or before the cut-off date of 15 October 2012 by (fax:+603 2117 8279 / tel. +603 2117 8705/8547/8255 email: bth.Rsvn@berjayahotel.com / nicole.yap@berjayahotel.com

It would be appreciated if participants could also inform the Secretariat as soon as a confirmed booking is made.

AIRPORT TRANSPORTATION

The hotel provides Airport limousine (one way or roundtrip) which can be arranged as follows:

- Proton Waja @ RM 250 per car/way (max. 3 persons).
- Proton Perdana @ RM 300 per car/way (max. 3 persons).
- Toyota Haice Van @ RM 400 per car/way (10 seater Van).

Please inform the hotel of your request for airport transport (see attached Reservation Confirmation Form).

FINANCIAL MATTERS

The Malaysian *ringgit* (RM) is the official currency of Malaysia. Coin denominations are: 5 sen, 10 sen, 20 sen, 50 sen. Bank notes denominations are: RM 1, RM 2, RM 5, RM 10, RM 20, RM 50 and RM 100.

1 USD = approximately 3.11 RM (as of 3 September 2012)

1 EUR = approximately 3.91 RM (same as above)

Note: Actual rate will depend on the date of change of currency.

Credit cards are accepted in many parts of Malaysia and most banks offer ATMs.

COMMUNICATION / POWER

The international dialling code for Malaysia is +603.

The electricity in Malaysia is 230-240 volts. The wall receptable usually found in Malaysia is a three socket pin and can also be used with a multi-adaptor.

CLIMATE

Malaysia weather benefits from a tropical climate with high temperatures and high humidity throughout the year. In November daytime temperatures rise above 30 °C (86 °F) year-round and night time temperatures rarely drop below 20 °C (68 °F).

MEETING ORGANIZATION

You will receive a meeting folder on the morning of Sunday 18 November when you register.

Electronic copies of documents will be posted on the Stop TB Partnership web site in advance of the meeting at: <http://www.stoptb.org/cb/meetings/>.

We will keep you updated when background documents become available on our website in advance of the Stop TB Partnership Coordinating Board meeting.

For further information or assistance, please feel free to get in touch with the organizers. The team will happily assist you with your requests.

Shirley Bennett **+41 79 201 1810 (mobile)** **email: bennettshi@who.int**

Uzma H. Noon **+41 22 791 1835 (office)** **email: noonu@who.int**
+41 79 249 3519 (mobile)

Note:

- 1) While in the meeting rooms, participants should switch off their cellular phones as they might cause interference with the sound system.
- 2) Participants should take the utmost precautions with all their personal property. The Secretariat will not be responsible for the loss of personal objects left unattended at the meeting and hotel premises.

We wish you a productive & happy stay in Kuala Lumpur, Malaysia!